



## **CONSTITUTION**

*Revised Constitution agreed at the Annual General Meeting  
24 April 2019*

The British Society of Periodontology and Implant Dentistry is a charity as defined by the Charities Act 1993 and is registered with the Charity Commission.

Registered Number 265815

## CONSTITUTION

### ARTICLE 1

#### Name

1. The name of the Society shall be "The British Society of Periodontology and Implant Dentistry", hereafter "the Society".

### ARTICLE 2

#### Objects

1. The object of the Society shall be to promote for the general health, wellbeing and knowledge of the public, the art and science of dentistry and in particular the art and science of periodontology and dental implantology and in furtherance thereof to advance all aspects of periodontology and dental implantology and to promote improvements in the teaching of the same.
2. The affairs of the Society will be managed by a "Council" (**ARTICLE 6**)

### ARTICLE 3

#### Membership

The Society has 3 categories of membership:

1. Honorary
2. Full
3. Associate

1. *Honorary membership* may be conferred upon any person, not necessarily from the United Kingdom, by nomination of Council and vote at the Annual General Meeting and shall have all the privileges of the Society. Honorary Members shall have access to the Journal of Clinical Periodontology electronically.
2. *Full members* may vote and be unlimited in number. Members must be registered in the Medical or Dentists' Register or hold such other qualification as Council may approve or be Dental Hygienists/Dental Therapists (DH/DT) who are registered with the General Dental Council (GDC). Application for membership may be made online via the Society's website or directly to the Executive General Manager. Full members shall receive the Journal of Clinical Periodontology electronically and have the option to pay the publishers for a printed version of the Journal.
3. *Associate members* of the Society are non-voting and unlimited in number. Associate membership is offered to:
  - (i) A member of another Society affiliated to the European Federation of Periodontology who receives the Journal of Clinical Periodontology through that Society.
  - (ii) A dental practitioner who has retired from clinical practice and does not wish to receive the Journal of Clinical Periodontology.

- (iii) Registered Dental Undergraduates and student dental care professionals (DCP) from the United Kingdom.
- (iv) Dental Care Professionals other than DH/DTs who are registered with the General Dental Council.

Application for membership may be made online via the Society's website or directly to the Executive General Manager.

#### **ARTICLE 4**

##### **Officers**

1. The Officers of the Society shall be the President, a Senior Vice-President (chosen from Past Presidents), three Vice-Presidents (2 Presidents-Elect and the Immediate Past President), the Honorary Secretary, Honorary Treasurer, Honorary Editor, and the Commercial Liaison Officer.
2. The Officers shall hold office for one year and shall be eligible for re-election. The Senior Vice-President shall not retain their office for more than two years in succession. The Honorary Secretary, Honorary Treasurer, Honorary Editor, and Commercial Liaison Officer will be typically expected to serve a 4-year term of office (subject to annual election at the AGM) and would not normally serve more than two consecutive 4-year terms.
3. The election of Officers shall take place, by ballot if necessary, at the Annual General Meeting.
4. Nominations of Officers may be made by Council or by Members. Nominations by members must be proposed and seconded in writing and received by the Honorary Secretary at least eight weeks prior to the Annual General Meeting (AGM).

#### **ARTICLE 5**

##### **Duties of Officers**

1. *The President* shall preside at all meetings, decide upon questions of order, sign the minutes of all meetings and act as Chairman of the Council. In the absence of the President or the Immediate Past President, a Chairman shall be appointed by the meeting. The President shall, ex officio, be a member of all working groups.
2. *The Honorary Secretary* shall be responsible for all business of the Society and shall act as Secretary to the Council. The Honorary Secretary shall keep minutes of all meetings, conduct the correspondence and prepare a report upon the work of the Society for the Annual General Meeting. The Honorary Secretary shall, ex officio, be a member of all working groups.
3. *The Honorary Treasurer* shall receive all subscriptions and other monies payable to the Society and discharge all accounts with the approval of the Council. The Honorary Treasurer shall prepare a balance sheet and statement of accounts for the Annual General Meeting of the finance of the Society, which will have been submitted to the Council previously. The Honorary Treasurer will send on behalf of the Trustees an appropriate financial document, annual return and a

Trustees' report, which will be signed by the President and Honorary Treasurer of the Society, to the Charity Commission within the time limits specified by the Commission. A record will be made of approval of these documents by all the Trustees before submission to the Charity Commission. The Honorary Treasurer shall make arrangements, with Council's approval, to pay an accountant to prepare the accounts and independently examine or audit the accounts, as appropriate to Charities Commission regulations. The Honorary Treasurer will, ex officio, be a member of all working groups.

4. *The Honorary Editor* will perform the role of Webmaster and will be concerned with the day to day running and maintenance of the Society website, including news items, relevant links and resources. The Honorary Editor will be responsible for the publication of the Newsletter and will prepare a report to the Society to be presented at the Annual General Meeting. (Please refer to the SOP for the full job description)
5. *The Commercial Liaison Officer* shall co-operate with colleagues from the dental trade and industry with regard to partnership agreements and sponsorship of Society conferences and events. Any financial transactions must be made within the guidelines set by Council. (Please refer to the SOP for the full job description)

## **ARTICLE 6**

### **The Council**

1. The authority of the Society will be vested in a Council consisting of the Officers of the Society, the Chairman of the Early Career Group, the Chairman of Practitioners' Section and two Other Members. Additionally, the following representatives will be required to submit reports to Council annually or as required and may attend when either Council or they, the representative, have matters to discuss.
  - Chairman of Teachers' Section
  - European Federation of Periodontology (EFP) Representative
  - Specialists Advisory Committee (SAC) (Academic Representative)
  - Specialists Advisory Committee (SAC) (Practitioners' Representative)
  - And other Committees where BSP representation has been requested
2. These representatives will be nominated by the membership and, where a ballot is required, elected at the AGM. The representatives will be appointed for 2 years extendable by vote at the AGM for a further 2-year period.
3. In all matters requiring a vote the President shall have a casting vote in addition to an ordinary vote.
4. If a vacancy occurs in the Council, Council may fill the vacancy for the remainder of the current year.
5. The Council may pay for the services of an Executive General Manager and an Education and Events Manager to assist in the daily management and running of the Society and of Council's affairs. Both the Executive General

Manager and Education and Events Manager will be present at Council meetings and may offer advice and comment but will not be full or voting members of Council, nor trustees of the Society.

6. The Council has the power to co-opt such persons as may assist the Council with its business. Co-opted member(s) will not be full or voting member(s) of Council.
7. Members of Council who do not attend 75% of Council meetings over a 2-year period will be contacted in writing and asked whether they wish to resign from Council. A Council member may be removed from Council by Council and their office considered for re-election as a casual vacancy.
8. Members of Council and Representatives of the Society will be required to complete and submit to the Honorary Secretary in advance of their appointment and re-election annually, a Conflict of Interest Statement.

## **ARTICLE 7**

### **Duties of the Council**

1. The Council shall arrange the meetings and conduct the affairs of the Society. The Council shall meet at such times as it may deem necessary and usually 4 times each year.
2. A quorum shall consist of six members.
3. The Council shall have the power to appoint such working groups as it may deem necessary for the efficient transaction of the business of the Society. No working group or its members shall have the power to incur any expenses without the sanction of the Council.
4. Membership of a Working Group will be open to non-members of Council who are invited by Council to contribute to the Working Group. Working Groups will assist Council to deliver the objectives of the Strategic Plan which will be subject to review every 5 years.

## **ARTICLE 8**

### **Teachers' Section**

1. The object of the Section shall be to consider and advise on all matters relating to the promotion of education in periodontology and implantology and is open to all members of the Society.
2. Council shall elect a Chairman for 2 years whose names shall be reported to the Annual General Meeting of the Society. Officers are eligible for re-election but will serve no more than 4 years. The Chairman shall represent the Section on the Council of the Society as detailed in Article 6.
3. Meetings shall be held at the request of Council or at the discretion of the Section Chairman. Any meetings of a clinical or scientific nature shall be open to all members of the Society.

4. The Section is only empowered to act in the name of the Society and not on its own behalf.
5. Any money needed by the Section shall be requested from the Honorary Treasurer only when accompanied by a costed business case. The Honorary Treasurer will seek approval from Council.
6. The Chairman of the Section shall present a report of the Section's activities at the Annual General Meeting.

## **ARTICLE 9**

### **Dental Practitioners' Section**

1. The object of the Section shall be to consider and advise on all aspects of periodontology and implantology in dental practice and is open to all members of the Society.
2. Council shall elect a Chairman for 2 years whose name shall be reported to the Annual General Meeting of the Society. Officers are eligible for re-election but will serve no more than 4 years. The Chairman must be a practitioner and shall represent the Section as a member of Council of the Society as detailed in Article 6.
3. Meetings shall be held at the request of Council or at the discretion of the Section Chairman. Any meetings of a clinical or scientific nature shall be open to all members of the Society.
4. The Section is only empowered to act in the name of the Society and not on its own behalf.
5. Any money needed by the Section shall be requested from the Honorary Treasurer only when accompanied by a costed business case. The Honorary Treasurer will seek approval from Council.
6. The Chairman of the Section shall present a report of the Section's activities at the Annual General Meeting.

## **ARTICLE 10**

### **Meetings**

1. The Annual General Meeting shall be held as part of the Council meeting in July 2020 and every July thereafter, so far as reasonably practicable.

### **Order of Business**

The order of business of the Annual General Meeting shall be:-

1. To receive apologies for absence
2. The adoption of the Minutes of the previous Annual General Meeting
3. Report of the Honorary Secretary
4. Report of the Honorary Treasurer
5. Report of Honorary Editor
6. Report of Chairman of the Teachers' Section

7. Report of Chairman of the Dental Practitioners' Section
  8. Election of Officers for the coming year
  9. Election of the President-Elect for the following year
  10. Election of Members of Council
  11. Appointment of Independent Examiner/Auditor of the Society's accounts
  12. Presentation of Prize Certificates and notification of Award
  13. Vote of thanks to the Retiring President
  14. Induction of new President
  15. Any other business
  16. Presidential Address
2. Ordinary Meetings (conferences, regional events and meetings) shall be held at such times as the Council may direct as advised by the Working Group known as the Education and Events Group. Minutes of Ordinary Meetings will be kept by the Executive General Manager and signed by the President.
  3. Extraordinary General Meetings may be called by the Council, or upon a request in writing to the Honorary Secretary of the Society stating the object for which the meeting is called, signed by twenty members. If the meeting so requested is not convened within two months the said twenty members may convene such a meeting.

## **ARTICLE 11**

### **Subscriptions**

1. The annual subscription, for Full Members and Associates of the Society, will be approved each year at the Annual General Meeting and preferably payable by direct debit mandate on 01 January. Reduced subscription rates will be offered to Associate Members, Postgraduate Members studying a Full-time programme, Specialist Registrars, First 2 Years after graduation, Dental Hygienists/Dental Therapists and Undergraduates.
2. The Honorary members shall be exempt from payment of any subscriptions.
3. When a member has failed to pay his subscription by 31 January the Executive General Manager shall issue a reminder. If no payment has been received by 28 February membership shall be terminated.

## **ARTICLE 12**

### **Expulsion**

1. Council may expel any Member against whom charges of conduct or practice prejudicial to the interests of the Society are deemed by the Council to be proven. The Council's decision will be presented at the AGM or EGM.

## **ARTICLE 13**

### **Amendments to the Constitution and Bye-Laws and Dissolution**

1. The Constitution of the Society may be amended at an Annual General Meeting of the Society, or, if the Council deem it advisable, at an Extraordinary General meeting called for the purpose, if the proposed changes are approved by a two-thirds majority of those present and voting. No amendments will be made to the Constitution which shall have the effect of

making the Society cease to be a Charity in law or authorise the application of its funds for non-charitable purposes.

2. *Dissolution* – In the event of the Society ceasing to exist, all its assets after payment of debts shall be transferred to a charity with similar purposes as nominated by the Trustees of the British Society of Periodontology and Implant Dentistry.

*Revised Constitution agreed at the Annual General Meeting 24 April 2019*